

# Annual Report

January - December 2022



**Kilkenny  
Volunteer Centre**  
Ionad d'Obair Dheonach Cill Chainnigh

# Kilkenny Volunteer Centre Annual Report

## January to December 2022

Company Name: Kilkenny Volunteer Centre CLG

Company Number: 676228

Registered Charity Number: 20206166

CHY Number: 22829

Registered Office: 11 Irishtown  
Kilkenny  
R95 KHR6

Current Directors: Margaret Whelan  
Helen Rothwell  
Martin Brennan  
Deirdre Hennessy  
Mary Mulholland

Auditors: Duncan Financial Services Limited  
Georgian House  
12 Patrick Street  
Kilkenny

Bankers: Bank of Ireland  
Parliament Street  
Kilkenny

Solicitors: Harte's Solicitors LLP  
39 Parliament St Gardens  
Kilkenny

# TABLE OF CONTENTS

01

Directors Report  
Page 1

02

Background to KVC  
Page 2

03

Operational Context  
Page 3

04

Our Vision, Mission,  
Values and Objectives  
Page 5

05

Our Services for  
Volunteers  
Page 6

06

Our Services for  
Organisations  
Page 7

07

Chairpersons  
Report  
Page 8

08

Managers Report  
Page 10

09

2022 in  
numbers  
Page 12

10

Our Objectives  
and Performance  
Page 13

11

Challenges and  
Future Plans  
Page 26

12

Our Structure  
and Governance  
Page 28

13

Financial Review  
Page 32

# 1

# DIRECTORS REPORT

The directors present their annual report together with the audited financial statements of Kilkenny Volunteer Centre for the year ended 31st December 2022.

The directors confirm that the annual report and financial statements have been prepared on a going concern basis and in accordance with the accounting policies set out on the relevant pages of the attached financial statements.

The financial statements have been prepared in accordance with the Companies Act 2014 and FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (issued by the Financial Reporting Council).





# 2

## BACKGROUND TO KVC

Kilkenny Volunteer Centre (KVC) officially commenced operations in January 2021.

Prior to the establishment of the centre, Co. Kilkenny was serviced by a Volunteering Information Service with support from Kilkenny LEADER Partnership. This information service, which operated from 2016–2020, provided information about volunteering to potential volunteers and community organisations.

In July 2018, the Department of Rural and Community Development, in tandem with the development of the National Volunteering Strategy, committed to upgrading 7 Volunteering Information Services including Kilkenny to full-scale independent Volunteer Centres with funding from the Dormant Accounts Fund.

A number of awareness events were delivered by Volunteer Ireland across Co. Kilkenny during 2019 and in 2020 a cohort of directors were recruited through Boardmatch.ie and local networking events. Trustees were appointed on the basis of geographically representing the population of Kilkenny and having the sufficient qualifications, contacts and experience to deliver the objectives of the Volunteer Centre.

Kilkenny Volunteer Centre CLG was incorporated in August 2020 and commenced delivery of the annual workplan in 2021 with the hiring of 2 core staff. The centre achieved its charitable status in May 2021.

Kilkenny Volunteer Centre has joined a network of 29 Volunteer Centres nationwide affiliated with Volunteer Ireland which are tasked with strengthening and supporting volunteering across the country.

The centre aims to promote the benefits of volunteering to the inhabitants of Kilkenny city and county and provide support, training and consultation services to volunteer-involving organisations to ensure that communities are vibrant, inclusive and sustainable through volunteering.





## Volunteering in Kilkenny

Kilkenny has a strong and longstanding tradition of volunteering across the county.

From the early pioneering work of the late Bishop Birch and Sr. Stanislaus Kennedy who founded Kilkenny Social Services which became a national blueprint for innovative community care; to our deep-rooted GAA sporting traditions, vibrant tourism and local heritage sector, environmental initiatives and world-renowned arts and culture scene, the positive impact of volunteering is felt across all aspects of the community.

It is therefore a fundamental role of the local Volunteer Centre to harness this enduring legacy of volunteering and channel supports to where they are most needed in the county.

## Population and Dispersal



County Kilkenny is a medium-sized inland county located in South Leinster, covering just under 2,100 square kilometres.

Preliminary figures from the 2022 census show that the current population of Co Kilkenny is 103,685, the first time that the county has exceeded 100,000 since the 1870s.

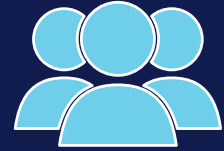
The main urban centre is Kilkenny City with a population of 28,000. The county also has 1 town with a population of 4000, 8 towns with population in the range 1,500 to 2,500, and about 20 villages with population of less than 1,000.

This means that Kilkenny is still a predominantly rural county with 72% of the population widely dispersed into smaller regional towns and villages.

This presents a unique set of challenges for Kilkenny Volunteer Centre as we endeavour to deliver services into rural communities and has significant resource implications for our centre.



# Socio-Economics



Kilkenny's economy performs stronger than its South-East Region neighbouring counties and Kilkenny is the 14th most affluent local authority area in Ireland.

However, there are many areas experiencing high levels of deprivation and unemployment with 31 Clár areas identified in 2021 and 10 areas classified as very disadvantaged according to the Pobal Deprivation Index.

These regions present persistent unemployment, high levels of educational disadvantage, and mental health and suicide rates that are higher than in other areas of the country.

In these regions where development is slow, volunteering is the only reliable resource to achieve community and social objectives and the supports offered by Volunteer Centres are essential.

Therefore, it is vital for our service to be mobile and flexible in order to reach these isolated communities who need support the most.





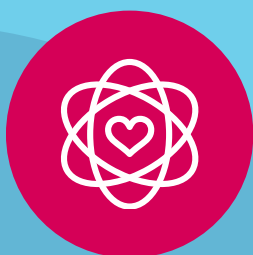
## Our Vision

A vibrant Kilkenny society where every person feels connected to their local community through active participation in voluntary activities



## Our Mission

To promote the inherent value of volunteering and increase the range and quality of volunteering in County Kilkenny



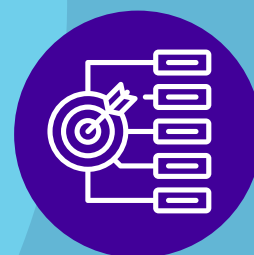
## Our Values

**Inclusive:** We believe that all people should be valued and respected equally

**Collaborative:** We work in partnership with our volunteers, volunteer-involving organisations and other stakeholders

**Connectivity:** We believe that volunteering is a positive force which benefits the community and the volunteer themselves and helps to build connections within the local community.

**Integrity:** We strive to be professional, trustworthy and accountable in all we do



## Our Core Objectives

Increase access to volunteering by offering a support service to the public and volunteer-involving organisations

Increase the quality of volunteering.

Increase awareness of volunteering by marketing and promoting volunteering.

Ensure the organisation is sustainable through good governance and management.



# 5 OUR SERVICES FOR VOLUNTEERS

## VOLUNTEERS

We offer the following supports to volunteers:

- Information, support, and advice about volunteering roles across Co. Kilkenny
- An opportunity to meet with staff to discuss volunteering opportunities that are meaningful for you
- Information on the how, why and where of volunteering
- Access to the IVOL database of volunteering opportunities available across Kilkenny City and County
- Ongoing support and information

*I registered with Kilkenny Volunteer Centre and have been actively volunteering now since March 2022.*

*There are so many opportunities to help in the community and opportunities to meet new people through volunteering.*

*I am so happy that I registered with the Volunteer Centre, I got great support from Paula who helped me find the right volunteering role for me.*

*I would recommend this to everyone!*

*Linnæ  
Darkness into Light Volunteer*



# 6 OUR SERVICES FOR ORGANISATIONS

## ORGANISATIONS

We offer the following supports to volunteer-involving organisations:

- A free volunteer referral service
- Advertise volunteering opportunities
- Access to a pool of volunteers across Co. Kilkenny
- Training, guidance and support on all aspects of best practice in volunteer management
- Networking and peer learning opportunities for volunteer managers
- Garda vetting services
- Kilkenny Community Volunteers programme, launching in 2023, will support short-term events, festivals and community response in the county

St. Canice's Credit Union would like to thank you and all at Kilkenny Volunteer Centre for your assistance in identifying potential candidates to volunteer at our Credit Union.

With your help, we recently successfully engaged a number of new volunteers who have a wide range of skills and expertise, and who no doubt will be a fantastic addition to St. Canice's Credit Union in serving its members.

We wish you well in all that you do in support of voluntary organisations and volunteers.

Veronica Swan  
Secretary to the Nomination Committee at  
St. Canice's Credit Union



2022 was another profound year for Kilkeny Volunteer Centre with an extensive array of activities and achievements undertaken.

Despite the challenges being faced post-pandemic, as restrictions were lifted, we were able to make significant progress towards achieving our mission in connecting volunteers with meaningful opportunities in our community.

Throughout the year, Kilkeny Volunteer Centre continued to work with a dedicated group of volunteers, staff and partners to empower volunteers to make a positive impact in our communities.

Through our programmes, supports and initiatives, we welcomed over 180 volunteers into our centre with 457 newly registered volunteers throughout 2022.

We have seen the tangible difference that volunteerism can bring to the lives of those in need, as well as the personal growth and fulfilment that comes from volunteering.

This was none more evident than with the restoration of the Community Response Forum to support and assist members of the Ukrainian Community forced to flee their war-torn country and seek refuge here in Kilkeny.

This exemplified the responsiveness and skilled approach of our staff in bringing people together in unity to support the people of Ukraine, fostering integration, developing a sense of purpose and belonging as well as fundamentally making families and individuals alike feel safe and welcome. We were very fortunate to be able to employ a Support Worker on a part-time basis to assist in this work.

On behalf of the board, I would like to take the opportunity to thank Inese for her dedication, support and her zeal. She is a very welcome and integral part of the KVC team.

Collaboration has been key to the work undertaken throughout 2022 with Kilkeny Volunteer Centre working with local agencies and stakeholders like the Local Authority, the PPN, the Education and Training Board (ETB), Kilkeny LEADER Partnership and Civil Defence.

At board level, we achieved full evidenced compliance with the Governance Code, we had the opportunity to welcome Minister Joe O'Brien TD to the official launch of our Volunteer Centre, we addressed board succession by identifying key skill requirements which will lead to further board recruitment throughout 2023 and we developed and launched our new strategic Plan for 2023-2025.

Our strategic plan is aligned to the National Volunteering Strategy 2021-2025, and will guide the work of Kilkeny Volunteer Centre going forward as it is entrenched in all planning and reporting frameworks.

I would like to take the opportunity to thank my fellow board members (both past and present) for their hard work and dedication to both Kilkeny Volunteer Centre and to supporting volunteerism here in Kilkeny, both now and into the future.

We have been working hard to build the capacity of the Centre to deliver programmes, supports, and services effectively. This has included investing in technologies, bolstering our volunteer and staff training, and expanding our outreach.

We worked closely with the Public Participation Network (PPN) in driving an awareness campaign

around the county which afforded an opportunity for KVC staff to meet with registered voluntary groups but also to engage with new community organisations both in and outside the city.

For 2023, it will be the focus of KVC to concentrate on some of the more rural environs, to raise the profile of KVC there and to channel more of our supports and training.

We will be providing more training opportunities for volunteer managers throughout the year ahead as this has been highlighted as a critical area for the community sector. This combined with opportunities for peer learning and networking, will provide an ideal platform for capacity building.

Finally, I would like to take the opportunity to thank the core staff of Kilkenny Volunteer Centre, Salena and Paula, for their continued tireless work and commitment to the world of volunteerism. You never fail to adapt to our ever-changing world, putting in long hours and always doing so willingly with a smile on your faces. Your level of creativity and innovation combined with your work ethic is immeasurable. Thank you.

We look forward to working with you all in 2023 to further strengthen our community and voluntary sector as well as build more resilient communities.

**Margaret Whelan**  
**Chairperson of Kilkenny Volunteer Centre**





As I reflect back on 2022 and the achievements of the Volunteer Centre, I can confidently say that as our second year of operation draws to a close, we have really hit our stride.

This past 12 months has been another unpredictable yet impactful year for Kilkenny Volunteer Centre. We explored new collaborations, we had new demands placed on our service, we pivoted our work once again in response to a new national emergency and despite the challenges, we experienced significant growth across all our services.

The year began with a renewed zeal and energy with the relaxation of Covid restrictions and our new premises ready to go. For the first time since our establishment, KVC staff could work together in the same space, and after spending the previous year working remotely, this breathed a new creativity into our work.

Throughout 2022, our centre played host to a dynamic range of projects, activities, training and networking events. Watching the space come to life and blossom into a vibrant community hub for volunteering was a personal highlight for me. The work to renovate and develop the building was a particular labour of love and to now witness the vision come to fruition was incredibly gratifying.

As we moved into spring and the last of the Covid restrictions were lifted, staff could now meet volunteers and community organisations in person. This was an incredibly welcome change of pace and really helped us to build and solidify relationships in the community.

With outreach so severely curtailed in 2021, it was now critical for the Volunteer Centre to forge connections in rural Kilkenny and ensure that our services were offered county-wide.

Getting on the road was therefore a key priority for the centre in 2022. Throughout the year, KVC committed to a structured programme of outreach through the local library service, and also delivered a *Reinvigorating Communities* roadshow in collaboration with Kilkenny PPN. This enabled us to engage with a much wider cross-section of the county and ensure a more balanced geographic spread of our services.

Furthermore, building on the success of our social inclusion projects in 2021 and with the National Volunteering Strategy in mind, Kilkenny Volunteer Centre continued to develop and deliver a series of inclusive short-term volunteering projects in partnership with key local services.

These projects opened up the widespread benefits of volunteering to traditionally underrepresented groups (e.g. migrants, young people, people with disabilities and mental health issues etc.) and enabled us to embed our work within the local infrastructure and build vital relationships with agencies such as Kilkenny County Council, KCETB, our Local Development Company and other community and voluntary groups.





As 2022 progressed, who could have predicted that as the worst of the pandemic drew to a close, we would be faced with a new crisis so soon after in the form of the war in Ukraine and the humanitarian disaster that ensued?

As local services mobilised in response to the crisis, Kilkenny Volunteer Centre was once again invited onto the local Community Response Forum. Here, we demonstrated our agility by quickly rallying volunteers on a variety of fronts to support Ukrainian refugees and adding demonstrable value to the Kilkenny community response.

Later, as our Ukrainian nationals settled into their new lives in Kilkenny, we have had the great pleasure of working closely with this community and supporting them into volunteering as a means of fostering integration and building a sense of belonging. We sincerely look forward to continuing this vital work into 2023.

On completion of 2022, I would like to offer a few words of thanks.

Firstly, a sincere thank you to the board of Kilkenny Volunteer Centre who were a huge support throughout the year and who were always on hand with advice, guidance and focus when needed.

The support of colleagues in the national network of Volunteer Centres and Volunteer Ireland also proved to be invaluable. As we all navigated new landscapes and new asks, our ability to share knowledge, experiences, successes, and challenges from across the country is unquestionably our biggest strength as a network.

Finally, I am incredibly thankful for the hard work, dedication and flexibility of our Volunteering Development Officer Paula and our new Ukrainian Support Worker Inese. Despite another turbulent year for our sector, their energy, enthusiasm and passion for our work never waned, and I can proudly say that as 2022 draws to a close, we are a stronger and more resilient organisation moving into 2023.

**Salena Grace**  
**Centre Manager**



## Supports for Volunteers

**457**  
New Registered  
Volunteers

+ 79% on 2021

**934**

Opportunities Applied  
for processed

+ 77% on 2021

**450**

Confirmed Volunteer  
Placements

+113% on 2021

**169**

Project Volunteers  
Placed

+87% on 2021

**159**

Repeat  
Callers

+112% on 2021

## Supports for Organisations

**51**

New  
Organisations  
registered

+6% on 2021

**109**

New Opportunities  
posted

-9% on 2021

**269**

Engagements with  
Organisations

+20% on 2021

**18**

Total Organisations who  
attended training

+7% on 2021

**170**  
Total Registered  
Organisations

## Objective 1: Increase Access to Volunteering by offering a Support Service to the Public and Volunteer-Involving Organisations (VIOs)

### Headlines

- 457 Volunteers Registered
- 450 Placements
- 169 Project Volunteers placed
- 17,074 volunteering hours
- New Premises launched
- 28 Outreaches delivered
- 6 inclusive volunteer projects
- 3 youth engagement initiatives

### Outreach

Nationally, research has shown that there has been a decline in rural volunteerism since the pandemic. As a Volunteer Centre, we are therefore keenly aware of the important role we must play to help rejuvenate volunteerism and support rural communities to re-engage volunteers post-Covid.

In 2021, our outreach efforts were severely hampered by Covid restrictions and, as a result, in our annual report, we highlighted an imbalance in the geographic spread of our service users with noticeably lower levels of engagement coming from rural populations.

Addressing this imbalance in 2022 was therefore a key strategic priority for KVC. We consequently delivered a comprehensive programme of rural outreach through the local library service and collaborated with Kilkenny PPN to deliver a *Reinvigorating Communities* roadshow in 7 rural locations with the aim of supporting community groups to revitalise rural volunteerism.

While this ambitious countywide method of outreach did help us to make up for lost ground in 2021, it was nonetheless a labour intensive and costly approach and did not allow for concentrated development work in any one identified area.

With rising costs of operations and with new strains on staff time, as we move into 2023 we now have to ask what is sustainable and where can our service have the most impact.

With this in mind, we plan to change our outreach approach for the next year, focusing our energies on 2-3 strategic rural areas and committing to a regular presence here. We feel that this is a more achievable method and will allow us to carry out more focused impactful work in these communities.

### Premises

In 2022, Kilkenny Volunteer Centre could finally open the doors of our new office and make full use of the new space. With an ideal location in a busy part of Kilkenny city, our new premises quickly developed into a bustling community hub for volunteering in the county.

Throughout 2022, we welcomed over 180 volunteers through our doors as well as a wide range of community organisations who visited to avail of KVC supports. The space was also used to host a dynamic range of training and networking events, information days and a variety of inclusive volunteering projects outlined below.



We were honoured to welcome Joe O'Brien, Minister of State in the Department of Rural and Community Development to officiate the opening of our centre in June and were incredibly proud to showcase our work and achievements to date.



“

*"The energy and commitment of the staff team in Kilkenny Volunteer Centre was so evident to me during my visit."*

*"I have no doubt that they will maximise the impact of people across Kilkenny who step up to volunteer and help their local communities in the many ways that volunteers do on a daily basis"*

*Joe O'Brien, Minister of State at the Department of Rural and Community Development*

*June 2022*

”



## Katie's Volunteer Story



*I registered with Kilkenny Volunteer Centre and was supported to find a volunteering role in Butler Gallery. I am volunteering here in the Gallery about nine months now and I love it!*

*I love the mornings I come here. I don't start until 10am but I usually get up at 6am on that day as I am so excited to get in.*

*My role here involves meeting and greeting people at the front entrance and directing people where to go. I take a count of how many people come in, in case there is a fire.*

*I guess I am the friendly face at the front door!*

*I have a bad habit of thinking I am always in the way but here in the Butler Gallery, it is like the wheelchair doesn't even come onto it. I never feel in the way. From when I came into the Volunteer Centre to now, I am a lot happier and a lot more confident.*

*During lock down I suffered with anxiety and just that four hours a week now has made a huge difference. For anyone thinking of volunteering, don't knock it till you try it.*

*I know people don't do it because of things like not getting paid for it. But you get paid in other ways, with smiles! That's a bit cheesy but it's true. Everyone should give it a go!*

**Katie Kelly – Butler Gallery Volunteer**



## Projects

One of the fundamental values of our work, as well as a core objective of the National Volunteering Strategy, is that volunteering must be accessible to all, most especially to those who experience social exclusion.

Our work in 2021 quickly taught us that a very successful way of engaging excluded communities in volunteering is through the facilitation of short-term “taster” projects which help to build capacity and serve as a stepping stone towards longer-term engagement in volunteering.

Armed with this experience, KVC embarked upon a very ambitious programme of collaborative projects in 2022 with the view to engaging refugees, migrant communities, people with disabilities, people with mental ill-health and young people in volunteering as a means of building social capital and fostering inclusion.

### a) Art of Volunteering

This 10-week community arts programme was the first of several collaborations between our centre and KCETB in 2022. Volunteers from a diverse range of backgrounds, ages, nationalities, and abilities participated in this project which explored the concept of volunteering through art, facilitated by local artist Rachel Burke.

The project culminated during National Volunteering Week with the unveiling of a unique art installation created by the participants that now remains on display in our Volunteer Centre as a strong visual representation of the impact of volunteering in Kilkenny.



### b) Knitted Together

Knitted Together is a project developed by the Kilkenny County Council Arts Office where volunteers are invited to knit or crochet squares to make colourful blankets which are auctioned in support of local causes.

During the summer, Kilkenny Volunteer Centre partnered with Kilkenny Arts Office and hosted weekly knitting meet-ups in our centre for our registered volunteers.

This collaboration brought increased diversity to the Knitted Together project with volunteer knitters from Ukraine, Pakistan, Kilkenny and participants from disability services all joining and forging new friendships throughout.



### c) Let's Team Up to Clean Up

Kilkenny Volunteer Centre facilitated a large group of volunteers to participate in Kilkenny County Council's environmental action day Lets Team Up to Clean Up in October 2022.



#### d) One Million Stars

One Million Stars is a community arts project created by Amber Women's Refuge in Kilkenny which connects communities in solidarity against violence. Volunteers from across Ireland weave colourful ribbon stars which are curated onto various installations that aim to spread love and hope for a future free from violence.

Kilkenny Volunteer Centre partnered with Amber Women's Refuge and hosted weekly "star weaving jams" in our centre for 7 weeks before Christmas. This project brought together participants from Ukraine and wider migrant communities as well as volunteers from a range of local disability, mental health and employment services, Youthreach students and many more.

During the course of this project, over 2000 stars were woven and curated onto a new installation which was unveiled for Kilkenny Yulefest celebrations.



*I came to live in Kilkenny 3 months ago and every Thursday in Kilkenny Volunteer Centre, I join this group of volunteers from all over the world and we weave stars.*

*For me, it isn't just about weaving a star, it is a sign of hope and love and everyone joining together against violence. I'm really happy that I am a part of this community.*

**Dilshoda - Star Weaving Volunteer**

#### e) Connecting Communities Project

Another of our collaborations with KCETB, this 13-week intercultural skills share project was developed and piloted as a means of supporting migrant communities to build confidence and language skills, make new connections and foster a sense of belonging in Kilkenny.

The initiative introduced volunteering through creative skills sharing and facilitated group work.

During the 13 weeks, participants were introduced to the work of a variety of local community and voluntary groups in Kilkenny and were given the opportunity to support these causes while exploring new skills such as ceramics, baking, jewellery making and knitting.

#### f) Crafty Christmas Cards

KVC also hosted our new Crafty Christmas Cards initiative where volunteers were invited to create handmade Christmas cards for residents of sheltered accommodation, a women's refuge and local nursing homes.

This project really captured the imagination of volunteers across the county with local schools, youth clubs, disability services and families all participating. The initiative provided volunteers with an impactful means of contributing to their communities while also easing the isolation and loneliness of vulnerable people during the Christmas period.

#### Youth Engagement

Throughout 2022, we continued to build on our work from the previous year to create linkages and develop meaningful volunteering roles for those aged under 18.

We worked closely with transition programmes in 4 local schools as well as with Youthreach students and Kilkenny city girl guide branch to engage young people in group volunteering initiatives such as supporting Daffodil Day and participating in the One Million Stars and Crafty Christmas Cards initiatives.

These projects opened volunteering up to young people who are typically limited in the types of volunteering available to them and enabled them to contribute to their communities while experiencing for themselves the multiple positive benefits that volunteering offers. We hope this experience will inspire them to remain actively engaged in volunteering into their futures.





## Ukraine Supports

As Covid 19 released its grip on the world, 2022 saw the dawn of a new crisis with the war in Ukraine and the humanitarian emergency that this created. As communities across Ireland readied themselves to welcome those fleeing the war, the Kilkenny Community Response Forum was reconvened in March and Kilkenny Volunteer Centre was once again invited onto this forum.

We were delighted to be able to contribute in a substantial way to the local community response.

### a) Donation Distribution Centre

Kilkenny Volunteer Centre coordinated a volunteer programme in the Donation Distribution Centre in partnership with Kilkenny Defence Forces, KLP and Kilkenny Civil Defence.

Donations from largescale public appeals were delivered to the donations centre weekly by Kilkenny Civil Defence and the Volunteer Centre organised volunteer teams to sort and categorise all donated items and prepare donations for redistribution to rest centres, accommodation settings and the free shop in Kilkenny.



### b) Sunflower Hub

Kilkenny Volunteer Centre also played a fundamental role in the establishment and coordination of the Sunflower Hub, a free shop and information centre in Kilkenny city for Ukrainian refugees rehomed in the county.

The Sunflower Hub was a successful collaboration led by Kilkenny LEADER Partnership and supported by Kilkenny County Council, Civil Defence and the Volunteer Centre.

Here, KVC established a Volunteer Meet and Greet programme where volunteers were on hand to provide a warm welcome to our new Ukrainian community visiting the hub and help them access information and essential items such as clothing and toiletries.

This programme was initially serviced by local volunteers, giving them a meaningful and impactful way of supporting the new Ukrainian community.

However as our new arrivals settled into life in Kilkenny and expressed interest in volunteering, Ukrainian volunteers were given ownership over this programme with continued support from the Volunteer Centre.

This project ran from April to October 2022 and provided frontline supports to over 700 displaced Ukrainians during the height of the crisis.



### Other Supports provided to the Kilkenny Ukraine Response

- We recruited a panel of volunteer translators who provided written and verbal translation supports for a variety of local services and agencies
- We supported a number of local organisations providing language supports to Ukrainian arrivals by assisting them to engage new volunteers which increased their capacity to deliver their language programmes
- We worked with the Ukrainian community to introduce volunteering as a means of improving language, building connections and integrating.
- For those with limited language skills, we created a range of inclusive volunteering projects outlined above which focussed on practical skills and where language was not a requirement
- The Ukrainian community were strongly represented amongst the participants in each of the social inclusion projects outlined earlier in this report.

## Olena's Volunteer Story



“ When I flew to Ireland from Ukraine and saw local volunteers from the first minute, while still at Dublin airport, I decided that I definitely wanted to become a volunteer here.

When we came to live in Kilkenny, I registered with Kilkenny Volunteer Centre and started to volunteer in the Sunflower shop where I could help new Ukrainian people arriving in Kilkenny.

I really enjoyed this and I even met Minister Joe O'Brien when he visited our shop!

By volunteering, I became a part of this big Kilkenny volunteer family, in which people with a big soul and a kind heart help other people.

I'm so glad that I am able to be useful and do something good! ”

## Organisation Story Fr McGrath Family Resource Centre



“

Fr McGrath Centre / Failte Isteach is very appreciative of all the assistance that Kilkenny Volunteer Centre has provided to us since they first opened their doors in Kilkenny 2 years ago.

The centre has played a pivotal role in helping us to recruit volunteers to support our voluntary projects. In 2022, in the aftermath of the pandemic, we urgently needed additional volunteer tutors to meet new and emerging immigrant needs. We contacted the Volunteer Centre and within two weeks, we were oversubscribed with highly competent and skilled volunteers, all with relevant expertise.

We were also delighted to host Salena and Paula at our Failte Isteach classes, where they spoke with our participants and introduced them to the concept of volunteering. Several of our learners joined various projects in the Volunteer Centre such as star weaving and crafting where they have been given a wonderful opportunity to integrate and use their English while getting involved in their community.

From this, a number gained the confidence to go forward to volunteer with additional charitable projects locally.

Finally, as a Volunteer Manager myself, I have attended the Volunteer Manager Peer Support Coffee mornings hosted by the centre and I can confirm that sharing with other volunteer managers our common experiences and challenges is reassuring, as we quickly realised we are not alone in our various experiences.

We waited a long time for a Volunteer Centre in Kilkenny and we now wonder how we ever managed without it!

Theresa Delahunty  
Immigrant Services/Failte Isteach  
Fr. McGrath Centre Kilkenny

”



## Objective 2: Increase the Quality of Volunteering

### Headlines

- 269 Engagements with Registered Organisations
- 51 new organisations registered
- 12 newsletters circulated
- 87 Garda Vetting forms processed
- 22 VIOs trained in Volunteer Management
- 7 Garda vetting affiliates trained
- 3 Volunteer Managers peer support meetings held

A second core objective of Kilkenny Volunteer Centre is to increase the quality of volunteering across the county through promoting best practice in volunteer engagement and increasing the capacity of community and voluntary groups to attract and retain volunteers. This work also reinforces strategic objective 1 of the National Volunteering strategy.

In 2022, Kilkenny Volunteer Centre achieved this by delivering the following:

### Consultations with Community and Voluntary Organisations

Over the course of the year, Kilkenny Volunteer Centre facilitated support meetings with 108 community organisations in the county to assess their needs and offer the appropriate supports including information and advice around advertising for volunteers, volunteer recruitment strategies, training for volunteer leaders and Garda Vetting supports.

As Covid restrictions had now lifted, we furthermore had the opportunity to outreach to new areas and build new relationships, particularly with rural based organisations as outlined in the previous section of this report.

### Newsletters

Our newsletters to registered community and voluntary groups have proven to be a very valuable means of informing Kilkenny based organisations en masse of the various local and national supports on offer and encouraging them to engage our services.

In 2022, we circulated 12 newsletters to volunteer-involving organisations signposting recipients towards useful resources, training, local events and national initiatives of interest.

### Garda Vetting

Kilkenny Volunteer Centre offers a Garda Vetting service for community organisations who do not have access to an authorised signatory. In 2022, we trained 7 new affiliate organisations in Garda Vetting legislation and processed a total of 87 Garda Vetting application forms.

While this is an increase on 2021, demand for our Garda Vetting service remains slow despite heavy promotion and the income generated from this service is minimal.

As noted in our 2021 annual report, we had aspired to turn this service into a viable revenue stream for the centre. However with demand not materialising, KVC will have to continue to explore other funding avenues in order to ensure our services are sustainable.

Garda Vetting Service



## Training:

Feedback received from our 2021 end of year survey highlighted a need for training from our registered organisations. To address this in 2022, both staff of Kilkenny Volunteer Centre committed to joining the national training team in order to upskill and deliver Volunteer Management Training programmes.

Staff completed the train the trainer programme with Volunteer Ireland in May 2022 and began delivering training as part of the national training team in June. 22 community organisations were trained by KVC staff in 2022.

### What attendees said

*"Excellent training, informative, engaging. Really enjoyed it."*

*"Training session was well constructed and allowed plenty of time both to listen and learn and share experiences with others."*

*"Salena and Paula were brilliant and made everyone feel welcome. Thanks very much!"*

In addition to delivering our own training, KVC promoted training being offered by Volunteer Ireland, Carmichael Centre and Kilkenny PPN with 13 additional organisations participating in Volunteer Ireland training programmes.

## Volunteer Manager Peer Support Meetings

As part of our role in upskilling volunteer-involving organisations, Kilkenny Volunteer Centre hosted 3 Volunteer Manager peer support meetings.

These events are a platform for registered organisations to network with their peers, share information and challenges, explore collaborations and exchange advice on volunteer engagement. This will in turn help to strengthen the volunteering environment in Kilkenny by empowering local organisations to develop robust volunteer management practice.

In 2022, these peer support events were attended by 24 community and voluntary groups.

## Ukraine Community Response

As the agency tasked with increasing the quality of volunteering in Co Kilkenny, part of this work involves promoting safe and structured volunteering practices. Lessons learned during the pandemic have clearly shown that in times of emergency, preparation, structure and support are essential so as not to risk the safety of volunteers and those in need of help.

These lessons became all the more important in 2022 as displaced people from Ukraine arrived in Kilkenny and there was a massive outpouring of informal support from the local community.

To help safeguard our new arrivals and to ensure good practice was maintained, Kilkenny Volunteer Centre strongly advocated for safe volunteering practices on the local interagency response forum.

We worked closely with a number of community organisations responding to the refugee crisis and assisted them to identify suitable volunteering roles and implement robust processes to support volunteers who were engaged in frontline roles with displaced people.

This also helped to ensure the best possible service to the Ukrainian communities who were relying on it in challenging times.

## End of Year Survey 2022

As with last year, KVC circulated annual surveys to our registered volunteer-involving organisations as a means of assessing our performance, measuring our impact and asking what supports are needed going forward.

The survey was circulated to 160 organisations and received 34 responses.

This information enabled us to reflect on our performance while also identifying priorities for our 2023 future workplans based on local needs.

Notable feedback from registered organisations included requests for a wider variety of training with activities offered in the evening time to suit the availability of all participants.

Kilkenny Volunteer Centre plans to address this in 2023 by offering training both in-person and online with evening options available. We also plan to collaborate with Kilkenny PPN to pool resources and develop a wider variety of community based training to meet the varied needs of our registered organisations.



## Objective 3: Increase Awareness of Volunteering by Marketing and Promoting Volunteering

### Headlines

- 7 information sessions delivered for target groups
- 12 volunteer newsletters sent
- 16 media appearances
- 2 videos produced
- National Volunteering Week programme delivered

The third core objective of Kilkenny Volunteer Centre is to increase public awareness of volunteering, the benefits, and the variety of volunteering roles on offer in the county.

Kilkenny Volunteer Centre delivered this objective by carrying out the following:

#### Information Sessions

In 2022, Kilkenny Volunteer Centre delivered 7 information sessions to key target groups in order to promote volunteering and raise awareness of the value of volunteering for positive mental health, integration and increased employability.

These target groups included students, early school leavers, refugees and the long-term unemployed.

#### Social Media

Throughout 2022, KVC continued to develop our social media presence and promote volunteering through published content on our facebook and Instagram accounts.

During the year, we saw a steady increase in followers across all accounts with our facebook following growing by 46% and our Instagram following growing by 67%.

#### Volunteer Newsletters

We also circulated monthly newsletters to all registered volunteers highlighting the latest volunteering roles available in Kilkenny, centre news and wider activities across Kilkenny. These newsletters proved to be a valuable way of re-engaging previously registered volunteers and encouraging them to get involved once again.

#### Local Media

Local media in Kilkenny helped KVC to reach larger audiences with our messaging. In 2022, Kilkenny Volunteer Centre secured a weekly update of vacant volunteering roles on Community Radio Kilkenny City as well as 7 interview slots on local radio.

We produced 2 videos promoting volunteering for our Youtube channel and KVC was highlighted on 9 separate occasions in local newspaper features covering everything from our projects and events to our work with the Ukrainian community.



#### Minister Joe O'Brien's visit

In June, we were honoured to welcome Minister Joe O'Brien to Kilkenny to officially open our new office space. It was an incredibly uplifting experience for all the team and ceremony generated a significant amount of media coverage which again served to raise the profile of KVC and the work of our centre.

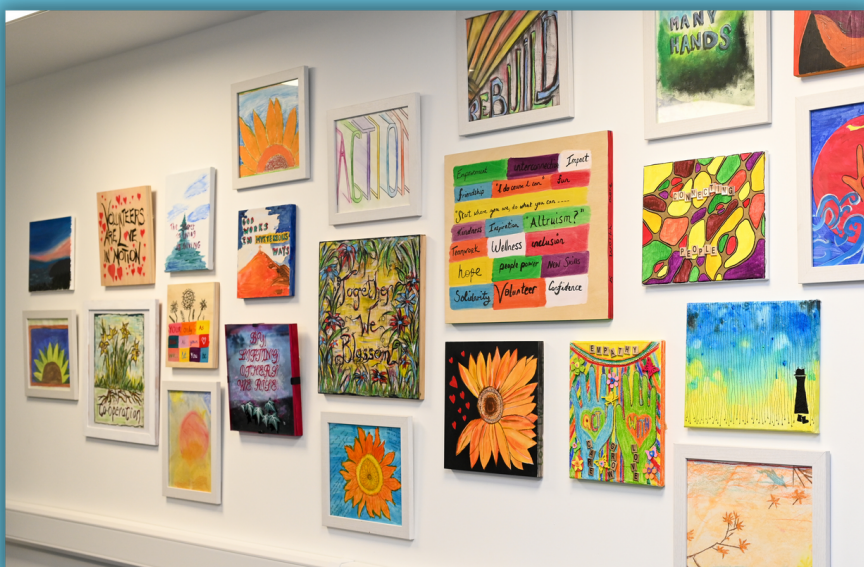


## National Volunteering Week

National Volunteering Week is a week-long national campaign aimed at amplifying the incredible stories of volunteering and showcasing the contribution that thousands of people make across Ireland through volunteering.

In 2022, Kilkenny Volunteer Centre successfully rolled out a comprehensive programme of events for National Volunteering Week in Kilkenny which included a peer support event for volunteer managers, a climate action initiative, a micro-volunteering session with a local migrant group, outreach events and the launch of our Art of Volunteering initiative alongside a comprehensive local media and social media campaign.

The week was exceptionally busy with a notable spike in volunteer registrations and social media engagement and the KVC programme for National Volunteering Week served as a very successful means of raising awareness of volunteering across Co Kilkenny.



## Objective 4: Ensure the Organisation is Sustainable through Good Governance and Management

### Headlines

- Achieved compliance with Charities Governance Code
- Strategic Plan 2023-2025 launched
- Quality Standard review completed

Kilkenny Volunteer Centre is committed to future-proofing our work by placing quality, transparency, and sustainability at the heart of all we do.

As a support service for the wider community and voluntary sector, we are cognisant that we need to be beacons of best practice across all our activities from our governance and accountability to our resource management and quality assurance. This will help ensure our long-term relevance and our capacity to serve our purpose within our community.

Throughout 2022, the board of Kilkenny Volunteer Centre worked very diligently to ensure that the governance structures, the internal processes and the policies of KVC meet the standards of best practice across the sector.

14 new policy and procedure documents were ratified by the board including policies addressing GDPR, Communications, Staff Recruitment and Development, Health and Safety and Equality and Diversity.

Furthermore, a comprehensive range of operational risk assessments and health and safety protocol were finalised and key staff completed a suite of HSA Health and Safety in Work training modules. The KVC Covid 19 Response Plan was also modified in accordance with evolving public health advice.

All this foundational work paid off and in June 2022, the board of KVC achieved a significant milestone – full evidenced compliance with the Charities Regulator Governance Code.

### Strategic Planning

Next the board of KVC turned their attention to strategic planning. Having successfully delivered on the objectives of our first strategic plan by launching Kilkenny Volunteer Centre and laying a solid foundation grounded in the delivery of quality services, the time was now ripe to develop a new roadmap for our centre.

During the summer, the board began the second strategic planning phase. Workshops were facilitated with staff and board members and consultations with external stakeholders were hosted alongside focus group discussions with service users, all of which helped to inform and shape this process.

The new Kilkenny Volunteer Centre Strategic Plan 2023-2025 was ratified by the board and launched on the Kilkenny Volunteer Centre website in December 2022.



This plan contains 4 strategic objectives which have been informed by the National Volunteering Strategy as well as our internal and external consultations.

We believe it to be ambitious but achievable and we

look forward to implementing these strategic objectives and continuing to develop our centre in our county.



## Finance

Kilkenny Volunteer Centre recognises the need for robust financial management systems in order to build public trust, safeguard compliance and accountability and ensure effective use of resources. In 2021, KVC implemented a financial management policy which is to be reviewed annually to ensure it remains fit for purpose.

This financial management policy was consequently reviewed by the board in 2022 and minor amendments were made to reflect our most up to date practice.

## National Quality Standards

A new four-year cycle of National Quality Standards for Volunteer Centres, administered by Volunteer Ireland, commenced in 2021.

In 2021, Kilkenny Volunteer Centre staff began implementing quality control measures in our work in an effort to work towards achieving compliance with these standards. Efforts were ramped up in 2022 with staff hosting monthly meetings on the topic of quality in order to foster a culture of continuous quality improvement and to feed into our Quality Improvement Plan.

In November 2022, Kilkenny Volunteer Centre underwent our first quality review with Volunteer Ireland and we were thrilled to receive a baseline score of 80%, indicating that we are compliant. Achieving this score during a preliminary review is no small feat and is a testament to the ongoing work of the staff team.

The review did highlight a small number of areas for improvement. These include recommendations to adopt a more systematic approach to monitoring and evaluation, making minor amendments to 3 of our operational policies to more accurately reflect current practice and the addition of quality as a standing item for board meetings going forward.

We plan to address these recommendations in 2023.

## Good Governance Awards

KVC entered our 2021 Annual Report into the Carmichael Good Governance Awards last year and were very pleased to receive an overall score of 84%. We found the process very beneficial and the constructive feedback provided to us has helped us to actively improve our transparency and our communications to stakeholders.

One significant recommendation from the 2022 Good Governance Awards was that we remove the application of Section 1A of FRS 102 from our accounts in the interest of full and open transparency. We have introduced SORP accounting standards to our audited accounts going forward to action this feedback.

We also received recommendations to address board tenure and succession planning in our future reporting which we have now addressed in our 2022 report.

We look forward to re-entering the Good Governance Awards in 2023 and we hope to improve our score and our transparency as an organisation.



# 11 CHALLENGES AND FUTURE PLANS

## Challenges

2022 was an exceptionally busy year across the whole community and voluntary sector and it was no different for the team in Kilkenny Volunteer Centre. With the relaxation of Covid 19 restrictions and the reopening of society, our centre experienced a huge surge in demand. In the space of a single year, the number of organisations we actively support increased by 42% and our volunteer registrations grew by 79%.

The refugee crisis also placed significant and unforeseen demands on KVC. Across Ireland, an urgent and unprecedented voluntary response was needed to support the rapid influx of Ukrainian and other refugees. In Kilkenny, the Volunteer Centre played a significant role in mobilising volunteers on a variety of fronts to provide front-line supports for new arrivals and we continue to support our new Ukrainian community to integrate through volunteering.

This rapid growth in demand for our services coupled with unanticipated stresses created by the refugee crisis placed a significant strain on our very limited resources. For much of 2022, Kilkenny Volunteer Centre provided supports to the Ukraine community response while also sustaining the day-to-day operations of a very busy Volunteer Centre with a team of just 2 staff. This was a considerable undertaking, and the team were stretched to their absolute limits with little or no resources to sustain this level of operations.

Thankfully in the latter half of the year, we did receive a small grant from the Department of Rural and Community Development in acknowledgement of our work and were able to employ a part-time Ukrainian Support Worker to assist our efforts.

This helped to relieve some of the pressure and free up existing staff to refocus on core work.

As we move into 2023, we are grateful to hear that we are to receive increased Ukraine support funding from the DRCD and plan to keep our Ukrainian Support Worker in employment which will help to increase our centre's capacity to respond to local needs.

Nonetheless, sustainable funding remains an ongoing and pressing issue for us. In our first 2 years of operation, 93% of our core funding allocation was absorbed by overheads (rent, insurance, utilities, salaries and audit fees) leaving us reliant upon project-based funding to cover our activity costs. Looking to 2023, it is inevitable that KVC will have to continue to look to external revenue streams to deliver on our community objectives.

Yet finding, securing and reporting on external funding comes with a heavy administration burden which in turn, reduces staff time to deliver the on-the-ground community supports. There is a danger that without long-term resourcing and adequate staffing, this exercise could become self-defeating.

This is a risk that the board of KVC must continue to monitor closely as this may well be the funding model that Kilkenny Volunteer Centre will have to operate within for the foreseeable future.





## Future Plans

Looking to the future, Kilkenny Volunteer Centre is nonetheless optimistic about the year ahead. With our new Strategic Plan providing us with a clear framework to guide and progress our work, we are looking forward to implementing its vision.

In 2023, we will progress our strategic objectives in the following ways.

**Strategic Objective 1:** KVC facilitates, develops and supports the volunteering environment in Kilkenny (linked to objective 2 of NVS).

We plan to deliver a suite of training and networking events with the aim of building the capacity of local community groups to implement best practice in their volunteer programmes.

A need for training opportunities has presented in feedback from both our 2021 and 2022 end of year surveys with our registered organisations. While staff did deliver on our training plans for 2022, we feel that much more needs to be done here to adequately address the needs of our organisations.

Training and upskilling volunteer managers and peer support opportunities will therefore be a key focus of our work moving into 2023.

**Strategic Objective 2:** KVC will increase diversity in volunteering (linked to objective 1 of the NVS).

We will continue our work with target groups to facilitate their participation in volunteering initiatives. We will do this by developing and delivering “taster projects” aimed at socially excluded groups which will open up the benefits of volunteering to underrepresented groups with a view to fostering longer term engagement in their communities.

We will also work closely with our registered organisations and support them to recognise the value of delivering inclusive volunteer programmes.

Finally, we plan to practice what we preach and address a lack of diversity on our own board by endeavouring to recruit a new director to represent the voice of socially excluded communities.

**Strategic Objective 3:** KVC will commit to continued rural presence.

Kilkenny remains a predominantly rural county and we continually hear how rural organisations have significant difficulties in attracting and retaining volunteers.

In 2023, we plan to focus our energies on 2–3 strategic rural areas and commit to a regular presence in these areas.

We will do this by facilitating regular outreach in key areas, developing projects that will enhance awareness about rural volunteering and by upskilling rural leaders.

**Strategic Objective 4:** KVC will be committed to sustainability and quality in all we do.

We plan to achieve this by seeking feedback from our service users on an ongoing basis to ensure that we are working to the highest standards. Furthermore, we plan to improve our quality standards review score during our next quality review in 2023.

Finally with resources and staff stretched increasingly thin, we plan to explore new collaborations with other agencies who also have a community remit. This will ensure best use of time and resources and will result in greater benefits for the wider volunteering environment.

We know that the years ahead will be challenging. Costs are rising, the refugee crisis continues to escalate and most recently there is an emerging labour market crisis in our sector.

Nonetheless, in our short existence, our organisation has shown itself to be agile, resourceful and capable of adding tangible value to communities across the county.

With new discussions with the DRCD due to take place in early 2023 to establish a sustainable funding model for Volunteer Centres, there is also cause for hope. Having demonstrated our inherent value during the pandemic and the refugee crisis, we now hope to see increased investment from our government in order to yield longer-term and wider ranging impacts for communities across Co Kilkenny.

## Structure

Kilkenny Volunteer Centre is a registered charity (RCN 20206166) and Company Limited by Guarantee (CRO 676228). The organisation was incorporated in 2020 under the Companies Act 2014 and commenced operations in 2021.

Kilkenny Volunteer Centre is governed by a voluntary board of directors and the following served as directors of KVC during 2022.



**Margaret Whelan**  
Appointed August 2020

**Chairperson**



**Helen Rothwell**  
Appointed August 2020

**Secretary**



**Martin Brennan**  
Appointed August 2020

**Treasurer**



**Thomas Keane**  
Appointed August 2020  
Resigned June 2022

**Director**



**Deirdre Hennessy**  
Appointed August 2020

**Director**



**Mary Mulholland**  
Appointed December 2020

**Director**

Kilkenny Volunteer Centre board members are appointed on the basis of possessing the necessary expertise, competence and knowledge in areas such as finance, governance, HR and community development to assist with the delivery of the core objectives of the Volunteer Centre while also representing a cross section of the demographics of the county.

The number of the directors shall be not less than three not more than seven. The board members have responsibility for providing leadership, oversight and support to the management, staff and volunteers of Kilkenny Volunteer Centre. They also ensure that KVC meets its legal obligations, that the finances are properly managed, and that the organisation operates in a transparent and fair way.

Throughout 2022, the board of Kilkenny Volunteer Centre met on 9 occasions including the annual general meeting and our average board attendance rate was 76%. As a small board, there are currently no subcommittees in place.

Our Team



SALENA GRACE  
January 2021 – Present

Volunteer  
Centre Manager



PAULA HARTE  
May 2021 – Present

Volunteering  
Development  
Officer



INESE PIKURE  
October 2022 – Present

Ukrainian  
Support Worker

Governance Standards

Kilkenny Volunteer Centre strives to be a model of good practice and good governance which will help to build trust and confidence in our services.

In 2021, the board of Kilkenny Volunteer Centre commenced on the journey towards compliance with the Charities Regulator Governance Code. Building on this initial work, KVC achieved and evidenced full compliance with the Governance Code in June 2022.



An Rialálaí  
Carthanas  
  
Charities  
Regulator

KILKENNY VOLUNTEER CENTRE  
COMPANY LIMITED BY GUARANTEE

Registered Charity Number (RCN): 20206166  
11, Irishtown, Kilkenny, Kilkenny, Republic of Ireland.  
Status:  Registered

As part of this process towards improving compliance standards and governance structures, the board of KVC addressed the following areas in 2022.

### **a) Board Rotation and Succession Planning**

Board rotation and succession planning are key to the future proofing and sustainability of any organisation. Effective succession planning ensures strong leadership and oversight while also creating opportunities to bring in fresh ideas and leadership at board level.

During the set-up of our organisation, all directors currently serving on the board of KVC were recruited by our affiliate organisation Volunteer Ireland in 2020. Now, as an established entity, it was of vital importance for the longevity of our organisation that KVC develop our own processes for managing board membership going forward. This was identified as a fundamental priority and was actioned by the board in 2022.

Board tenure limits were also discussed and it was agreed that a director's term of office should be three years from the date of their appointment after which point, they are eligible to be re-elected for an additional term. Board members must step down after 3 x three-year terms and officers serve in their roles for a 3 year term. The KVC Board handbook was amended accordingly to reflect these decisions.

In addition, all current board members completed a skills audit exercise in 2022 to map skillsets and identify gaps. As a result, it was decided that KVC will endeavour to recruit new members with HR and compliance expertise.

The directors also identified the need to address a lack of diversity in current board membership by recruiting a new director to represent the voice of socially excluded communities, who are a key target group of our organisation.

In preparation to welcome new board members and to ensure a fair and transparent

process, Kilkenny Volunteer Centre developed a robust board recruitment and induction procedure. All director vacancies will be advertised publicly through platforms such as Boardmatch, Activelink and IVOL and will be filled in line with KVC's Equal Opportunities Policy

New directors will be subject to an eligibility check and a trial period and will receive a formal induction. During this process, they will be provided with a copy of:

- KVC Board Handbook and board terms of reference
- Board Code of Conduct
- KVC Constitution
- Governance Code compliance form
- KVC's latest Annual Workplan
- KVC's latest Strategic Plan
- KVC Annual Report and accounts (2 previous years)
- Minutes of 3 most recent board meetings
- Conflict of Interest policy
- Risk management policy and risk register
- Other key operational policies

The induction process will also involve a formal meeting with the Chairperson and Manager of Kilkenny Volunteer Centre who will provide:

- An introduction to KVC board directors and the roles and responsibilities of the Board
- A briefing regarding current issues facing the board/organisation
- An overview of services and activities of KVC
- Information about training on offer for directors

With this fundamental groundwork now in place, the recruitment process for new board members for Kilkenny Volunteer Centre is scheduled to take place in early 2023 with the view to having new board members in situ by the spring.

### **b) Conflict of Interest**

The potential for conflicts of interest and loyalties are reviewed as a standing item at each board meeting and a Conflict of Interest and Loyalty Register is kept on file by the company secretary documenting all the declared interests and loyalties of KVC directors.



In 2022, 2 conflicts of interest were declared at board meetings and were dealt with in accordance with our Conflict of Interest policy.

New directors will be asked to complete a declaration of interest form upon their appointment with existing directors also asked to complete this declaration annually during our AGM.

### c) Risk

Risk management also formed an important part of our organisation's journey towards compliance with the Governance Code. In 2021, KVC developed a risk management policy and a comprehensive risk register to identify and monitor risk across multiple areas such as governance, finance, HR, reputation, legal and IT Technology.

This register enables the KVC board to pre-empt and mitigate risks and safeguard the future of the company.

In 2022, the risk register was reviewed and expanded to reflect new risks in the current climate such as risks involved with collaborative working and labour market issues.

Furthermore, comprehensive health and safety protocol and operational risk assessments were also finalised together with mitigating procedures.

Finally, the board of KVC agreed to add risk as a standing item to all board meetings going forward in 2023 and will review the risk register annually as required.

### d) Organisational Decision Making

Kilkenny Volunteer Centre currently has 2 full-time permanent staff members and a part-time temporary Ukrainian Support worker.

The centre manager reports directly to the KVC board of directors while additional staff report to the centre manager.

Below are decisions which are reserved solely for the board of directors:

- Amendments to KVC's governing documents
- Establishment of subcommittees of the board and setting the terms of reference of the committees
- KVC's strategic plan, annual workplan and accompanying budgets
- Appointment / removal of auditors
- Appointment / removal of directors
- Annual audited accounts
- KVC's reserves policy
- Approval of any spends in excess of €3000
- Approval of expenditure on a single item over €1000
- Staff salaries and terms and conditions



The Board of Directors of Kilkenny Volunteer Centre are pleased to present their annual Directors' Report together with the financial statements of the charity for the year ended 31 December 2022 which were prepared to meet with the requirements for a Directors' Report and accounts for Companies Act 2014 purposes.

The financial statements comply with the Charities Act 2009, the Companies Act 2014, the Companies (Accounting) Act 2017, the Constitution, and Accounting and Reporting by Charities: Statement of Recommended Practice ("Charities SORP") applicable to charities preparing their accounts in accordance with FRS102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

The Directors' Report contains the information required to be provided in the Directors' Annual Report under the Charities SORP.

### Income

In 2022, Kilkenny Volunteer Centre received a total income of €149,005 which was on par with income received in 2021 totaling €149,601.

€148,335 (99.5%) was received for specific purposes and was therefore treated as restricted funds. Total other income received was €670 (P/E 2021 –) which represented 0.5% of income and was derived from Garda Vetting.

Core funding from the Department of Rural and Community Development (DRCD) under the Scheme to Strengthen and Support Volunteering remained the same as the previous year at €121,000.

In addition to our main allocation, KVC received a further €15,467 from the DRCD. The majority of this funding was used to deliver Ukraine Community Response initiatives in the county and to employ a Ukrainian Support Worker.

Of this allocation, €3545 has been deferred to 2023 and will be utilised to extend the contract of

our Ukrainian Support Worker until March 2023 at which point we hope to have secured additional funding to offer a longer-term contract.

In terms of additional deferred funding, KVC received €2821 from the DRCD to support the set up of the Community Volunteers Programme. However, as our centre is now scheduled to commence this programme in 2023, €2421 of this income has been deferred until then.

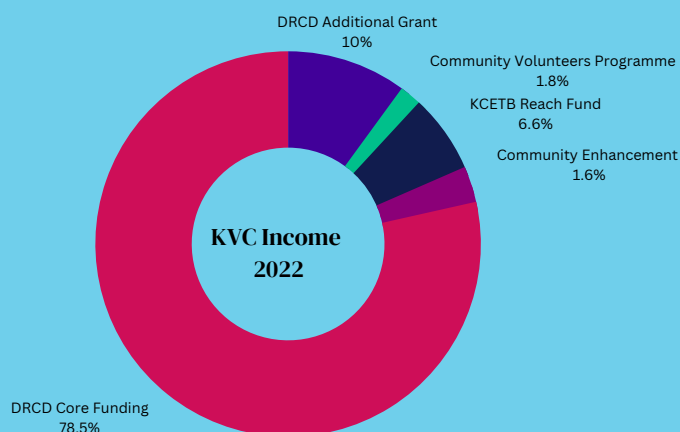
Additional funds received in 2022 include €2500 awarded by the DRCD under Community Activities Fund to upgrade our training room facilities. We also received €500 from Kilkenny County Council through the Small Events Grants Scheme to assist with National Volunteering Week events costs.

In support of our social inclusion projects, KVC was awarded €10,148 by KCETB as part of the Solas REACH fund to deliver the Connecting Communities intercultural volunteering project.

An additional €2,165 was granted to KVC under the KCETB Arts and Culture grant. This income was utilised to purchase the necessary technology to deliver an upcoming digital volunteering project with the commencement date of this project scheduled for spring 2023.

Garda Vetting generated €670 and demand for this service remains low.

Finally, KVC was awarded €200 under Pobal's Community and Voluntary Energy Support Scheme to help offset rising energy costs incurred in 2022.



## Expenditure

In line with best practice, expenditure is disclosed in accordance with the Charities SORP applicable to charities preparing their accounts in accordance with the FRS102 The Financial Reporting Standard applicable in the UK and the Republic of Ireland.

Overall expenditure for 2022 was €134,900 which was 16% higher than expenditure incurred in 2021. This increase is largely due to rental payments and utility costs for KVC's new office space, a cost that was not incurred in 2021 when staff worked remotely.

Rent amounted to €12,000 in 2022, which will remain unchanged until 2025 as part of our lease agreement with utilities totaling €1214.

KVC salary costs also increased by 35% on the previous year. This is attributable to increased staffing levels with KVC having a full complement of staff in place throughout 2022 alongside payments for overtime hours worked by core staff during the height of the Ukraine crisis.

Travel costs amounted to €993 which doubled our travel spend in 2021. This was a pre-empted increase given that KVC prioritised rural outreach in 2022 post-Covid and this expense remained within allocated travel budgets.

KVC repairs and renewals costs significantly decreased in 2022 amounting to €1177 compared to €19609 in 2021, when the centre was renovating the new office space.

Public liability insurance costs increased slightly by 13% in 2022 and audit fees remained the static at €2490.

Phone and broadband costs increased by 74% in 2022 and office materials costs increased by 65%. Again, these increased costs are associated with the operation of the new office space.

Spending on IT equipment also increased from €1406 to €4020 with this cost largely absorbed by the Community Enhancement Grant and the KCETB REACH grant which allowed KVC to upgrade our technological capacity.

Our marketing and promotions budget increased substantially in 2022 amounting to €8560, a 200% increase on the previous year.

However, a significant portion of this cost was covered by external grant income received by KVC from grant bodies such as KCETB and Kilkenny County Council who covered the cost of printed promotional materials, capital items such as our outreach materials and other marketing costs.

Finally KVC community projects spend dropped from €8168 to €0 in 2022. This €8168 was income received from various grant sources in 2021 to host the Kilkenny Community and Voluntary Awards in collaboration with Kilkenny PPN. In 2022, due to limited capacity, KVC chose not to host a similar event and this was reflected in our community events spending.

The surplus for the financial year after providing for depreciation amounted to €14,105 (2021 - surplus €33,400).

At the end of the financial year the company has assets of €60,585 (2021-€42,993) and liabilities of €13,080 (2021-€9,593). The liabilities have increased by €3,487, which includes an increase in deferred income of €3,745.

## Going Concern

The Company is economically dependent on the Department of Rural and Community Development for funding. The Directors are satisfied that this funding will continue for the foreseeable future. Accordingly, the financial statements have been prepared on a going concern basis.

## Reserves Policy

Kilkenny Volunteer Centre operates a reserve policy which was approved by the board in 2021. The board agreed that the desirable level of reserves to ensure the stability of Kilkenny Volunteer Centre during periods of unforeseen difficulty should be six months running costs.

As a young organisation, Kilkenny Volunteer Centre is striving to build up our cash reserves to ensure the longevity of our organisation.

As of 31st December 2022, KVC has reserves of €24,590 which are in a readily releasable form should the funds need to be accessed. The board will continue to monitor and seek to improve this position over the coming years.

### **Pension**

Kilkenny Volunteer Centre does not have a company pension scheme.

### **Remuneration Policy**

The salary rates of all staff are agreed by board. The directors do not receive any remuneration for their services as directors.

### **Accounting Records**

The directors are responsible for ensuring that adequate accounting records, as outlined in Sections 281 to 285 of the Companies Act 2014 are kept by the company. To achieve this the directors have appointed appropriately qualified accounting personnel to ensure that those requirements are complied with. The accounting records are maintained at the company's office at 11 Irishtown, Kilkenny.

### **Statement of Relevant Audit Information**

The directors of the company at the date this report is approved have in accordance with Section 332 of the Companies Act 2014 confirmed:

- so far as each director is aware, there is no relevant audit information of which the company's statutory auditors are unaware, and
- each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's statutory auditors are aware of that information.

### **Auditors**

The auditors for the year 2022 were Duncan Financial Services Limited, in accordance with the provisions of Section 383(2) of the Companies Act, 2014, Duncan Financial Services LTD are eligible to continue in office.

This report was approved by the board of directors on and signed on behalf of the board by:

**Helen Rothwell**  
**Company Secretary**  
**Kilkenny Volunteer Centre**

**Martin Brennan**  
**Company Treasurer**  
**Kilkenny Volunteer Centre**



## Directors Responsibilities Statement

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective from 1 January 2015.

Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Independent Auditor's Report**  
**To the Members of**  
**Kilkenny Volunteer Centre CLG**

**Report on the audit of the financial statements**

**Opinion**

We have audited the financial statements of Kilkenny Volunteer Centre CLG for the year ended 31 December 2022, which comprise the Statement of Financial Activities and Income and Expenditure Account, the Statement of Changes in Equity and Funds, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including the summary of significant accounting policies set out in note 3. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland, issued in the United Kingdom by the Financial Reporting Council.

In our opinion, the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2022 and of its surplus/deficit for the year then ended;
- have been properly prepared in accordance with FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

We have availed of the exemption provided by IAASA'S Ethical Standard - Section 6 - "Provisions available for Audits of Small Entities" in the circumstances set out in note 21 to the financial statements.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

**Independent Auditor's Report**  
**To the Members of**  
**Kilkenny Volunteer Centre CLG**

**Other information**

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by Companies Act 2014**

In our opinion, based on the work undertaken in the course of the audit, we report that:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with the applicable legal requirements.

We have obtained all the information and explanations which, to the best of our knowledge and belief, are necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited, and the financial statements are in agreement with the accounting records.

**Matters on which we are required to report by exception**

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the directors' report.

The Companies Act 2014 requires us to report to you if, in our opinion, the requirements of any of Sections 305 to 312 of the Act, which relate to disclosures of directors' remuneration and transactions are not complied with by the company. We have nothing to report in this regard.

**Respective responsibilities**

**Responsibilities of directors for the financial statements**

As explained more fully in the directors' responsibilities statement on page 4, the directors are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework that give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Independent Auditor's Report**  
**To the Members of**  
**Kilkenny Volunteer Centre CLG**

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, if applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the company's financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Irish Auditing and Accounting Supervisory Authority's website at:

[http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description of auditors responsibilities for audit.pdf](http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description_of_auditors_responsibilities_for_audit.pdf). This description forms part of our auditor's report.

**The purpose of our audit work and to whom we owe our responsibilities**

Our report is made solely to the company's members as a body in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company or the company's members as a body for our audit work, for this report, or for the opinions we have formed.

**Georgian House**  
**12 Patrick Street**  
**Kilkenny**



**Patrick Duncan**  
**For and on behalf of**  
**Duncan Financial Services Limited**  
**Certified Public Accountants,**  
**Statutory Audit Firm**

**Date:** 28th April 2023



**Kilkenny Volunteer Centre CLG**  
**Statement Of Financial Activities And Income And Expenditure Account**  
**For The Financial Year Ended 31 December 2022**

|                                                  |             | <u>2022</u>       | <u>2022</u>         | <u>2022</u>  | <u>P/E</u>   |
|--------------------------------------------------|-------------|-------------------|---------------------|--------------|--------------|
|                                                  |             | <u>Restricted</u> | <u>Unrestricted</u> | <u>Total</u> | <u>2021</u>  |
|                                                  | <u>Note</u> | <u>Funds</u>      | <u>Funds</u>        | <u>Total</u> | <u>Total</u> |
|                                                  |             | <u>€</u>          | <u>€</u>            | <u>€</u>     | <u>€</u>     |
| <b><u>Income from:</u></b>                       |             |                   |                     |              |              |
| <b>Charitable activities</b>                     |             |                   |                     |              |              |
| - Community services                             | <b>5</b>    | 148,335           | -                   | 148,335      | 147,601      |
| - Other trading activities                       | <b>6</b>    |                   | 670                 | 670          | 2,000        |
|                                                  |             |                   |                     |              |              |
| <b><u>Total income</u></b>                       |             | 148,335           | 670                 | 149,005      | 149,601      |
|                                                  |             |                   |                     |              |              |
| <b><u>Expenditure on:</u></b>                    |             |                   |                     |              |              |
| <b>Charitable activities</b>                     |             |                   |                     |              |              |
| - Community services                             | <b>7</b>    | 134,230           | 670                 | 134,900      | 116,201      |
|                                                  |             |                   |                     |              |              |
| <b><u>Total expenditure</u></b>                  |             | 134,230           | 670                 | 134,900      | 116,201      |
|                                                  |             |                   |                     |              |              |
| <b><u>Net surplus for the financial year</u></b> |             | 14,105            | -                   | 14,105       | 33,400       |
|                                                  |             |                   |                     |              |              |
| <b><u>Net movement in funds</u></b>              |             | 14,105            | -                   | 14,105       | 33,400       |
|                                                  |             |                   |                     |              |              |
| <b><u>Reconciliation of funds</u></b>            |             |                   |                     |              |              |
| Total funds brought forward                      |             | 33,400            | -                   | 33,400       | -            |
|                                                  |             |                   |                     |              |              |
| <b><u>Total funds carried forward</u></b>        |             | 47,505            | -                   | 47,505       | 33,400       |

**Kilkenny Volunteer Centre CLG**  
**Statement Of Changes In Equity And Funds For**  
**The Financial Year Ended 31 December 2022**

|                                           | <b><u>Restricted</u></b><br><b><u>Funds</u></b><br><b><u>€</u></b> | <b><u>Unrestricted</u></b><br><b><u>Funds</u></b><br><b><u>€</u></b> | <b><u>Total</u></b><br><b><u>€</u></b> |
|-------------------------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------|
| <b><u>At 21 August 2020</u></b>           | -                                                                  | -                                                                    | -                                      |
| Retained surplus for the financial period | 33,400                                                             | -                                                                    | 33,400                                 |
| <b><u>At 31 December 2021</u></b>         | 33,400                                                             | -                                                                    | 33,400                                 |
| Retained surplus for the financial year   | 14,105                                                             | -                                                                    | 14,105                                 |
| <b><u>At 31 December 2022</u></b>         | 47,505                                                             | -                                                                    | 47,505                                 |

**Kilkenny Volunteer Centre CLG**  
**Balance Sheet**  
**As at 31 December 2022**

|                                                              | <b><u>Notes</u></b> | <b><u>2022</u></b><br>€ | <b><u>2021</u></b><br>€ |
|--------------------------------------------------------------|---------------------|-------------------------|-------------------------|
| <b><u>Fixed Assets</u></b>                                   |                     |                         |                         |
| Tangible assets                                              | 12                  | 14,166                  | 6,367                   |
| <b><u>Current Assets</u></b>                                 |                     |                         |                         |
| Debtors                                                      | 13                  | 2,325                   | 2,310                   |
| Cash at bank and in hand                                     |                     | 44,094                  | 34,316                  |
|                                                              |                     | 46,419                  | 36,626                  |
| <b><u>Creditors:</u></b> Amounts falling due within one year | 14                  | (13,080)                | (9,593)                 |
| <b><u>Net Current Assets</u></b>                             |                     | 33,339                  | 27,033                  |
| <b><u>Total Assets Less Current Liabilities</u></b>          |                     | 47,505                  | 33,400                  |
| <b><u>Net Assets</u></b>                                     |                     | 47,505                  | 33,400                  |
| <b><u>Net Funds</u></b>                                      |                     |                         |                         |
| Income and Expenditure Account                               | 17                  | 47,505                  | 33,400                  |

These financial statements have been prepared in accordance with FRS 102.

**Approved by the board of directors and signed on its behalf by:**

Martin Brennan - Director



Helen Rothwell - Director



**Date :** 28th April 2023

**Kilkenny Volunteer Centre CLG**  
**Statement of Cash Flows**  
**For The Financial Year Ended 31 December 2022**

|                                                                 | <b><u>Notes</u></b> | <b><u>2022</u></b><br>€ | <b><u>P/E</u></b><br><b><u>2021</u></b><br>€ |
|-----------------------------------------------------------------|---------------------|-------------------------|----------------------------------------------|
| <b><u>Cash flows from operating activities</u></b>              |                     |                         |                                              |
| Operating surplus                                               |                     | 14,105                  | 33,400                                       |
| Depreciation                                                    |                     | 6,125                   | 2,295                                        |
| (Increase) in debtors                                           |                     | (15)                    | (2,310)                                      |
| Increase in creditors                                           |                     | 3,487                   | 9,593                                        |
| Additions to fixed assets                                       |                     | (13,924)                | (8,662)                                      |
| <b>Net cash flows from operating activities</b>                 |                     | <u>9,778</u>            | <u>34,316</u>                                |
| <br>                                                            |                     |                         |                                              |
| <b><u>Net increase in cash and cash equivalents</u></b>         |                     | 9,778                   | 34,316                                       |
| <b>Cash and cash equivalents at beginning of financial year</b> |                     | <u>34,316</u>           | <u>-</u>                                     |
| <b>Cash and cash equivalents at end of financial year</b>       |                     | <u>44,094</u>           | <u>34,316</u>                                |



**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December**  
**2022**

**1. General Information**

These financial statements comprising the Statement of Financial Activities and Income and Expenditure Account, the Statement of Changes in Equity and Funds, the Balance Sheet, the Statement of Cash Flows and the related notes constitute the individual financial statements of Kilkenny Volunteer Centre CLG for the financial year ended 31 December 2022.

Kilkenny Volunteer Centre CLG is a company limited by guarantee and not having share capital, incorporated in the Republic of Ireland. The registered office is 11 Irishtown, Kilkenny, which is also the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report on pages x to x.

**Statement of Compliance**

The financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective from 1 January 2015.

**Currency**

The financial statements have been presented in the Euro currency (€) which is also the functional currency of the company.

**2. Significant Judgements and Estimates**

Preparation of the financial statements requires management to make significant judgements and estimates in arriving at the figures in the financial statements. The most significant judgements and estimates used in the preparation of these financial statements are:

**Going Concern**

The company is mainly funded by the Department of Rural and Community Development. After reviewing the company's forecasts, plans and financial projections, the directors have a reasonable expectation that the company, with the continued support of the Department of Rural and Community Development, will have adequate resources to continue to meet its liabilities as they fall due, and to continue as a going concern. On this basis the directors consider it appropriate to prepare the financial statements on a going concern basis. Accordingly, these financial statements do not include any adjustments and classification of assets and liabilities that may arise if the company was unable to continue as a going concern.

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December**  
**2022**

**3. Accounting Policies**

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

**Basis of Preparation**

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland issued by the Financial Reporting Council as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective from 1 January 2015.

**Income**

Turnover represents the total invoice value, excluding value added tax, of sales made during the year. Donations are recognised when received.

Government funding for revenue purposes is recognised as income when the intended activities have been undertaken or offer of funding has been communicated to the company, the related expenditure has been incurred and there is reasonable probability of receipt.

Income due to the company but not yet received by the financial year end is included in debtors in the balance sheet and funds already received but not yet expended are included in creditors.

**Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the liability can be measured reliably. Expenditure is accounted for when incurred and includes amounts due at the end of the financial year but not paid. Expenditure includes attributable value added tax which cannot be recovered.

**Support costs**

Support costs are those costs that assist the work of the charity but do not directly relate to charitable activities. Support costs include office costs, finance, personnel, payroll and governance costs which support the company's programmes and activities. These costs are allocated to expenditure on charitable activities as appropriate.

**Fund accounting**

**Restricted funds**

Restricted funds represent funding, grants, donations and sponsorships received which can only be used for particular purposes specified by the donors and binding on the directors. Such purposes are within the overall aims of the charity.

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December**  
**2022**

**Unrestricted funds**

Unrestricted funds represent amounts which may be spent or applied at the discretion of the directors and enhance the overall aims of the charity.

**Tangible Fixed Assets and Depreciation**

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of each asset over its expected useful life, as follows:

|                                   |                       |
|-----------------------------------|-----------------------|
| Furniture, fittings and equipment | -20% Straight Line    |
| IT Equipment                      | -33.33% Straight Line |

It is a requirement of FRS 102 that the carrying value of tangible fixed assets are reviewed annually for impairment and losses recognised in periods if events or changes in circumstances indicate that the carrying value may not be recoverable. As the company does not hold fixed assets for the purpose of generating cashflows, but were acquired to carry out charitable activities, the value cannot be meaningfully measured in terms of cashflow as the benefits that derive from their use are not financial. Accordingly, an impairment of fixed assets will only arise where the asset suffers impairment in the physical sense resulting in physical damage and the use of the assets has reduced significantly or is no longer in use or where the quality of service it provides has deteriorated. As long as such assets continue to provide the anticipated benefits to the company, the consumption of such benefits will be reflected in regular depreciation charges.

**Debtors**

Debtors are recognised in the financial statements at transaction value less impairment for any bad or doubtful debts.

**Cash and Cash Equivalents**

Cash and cash equivalents comprise cash in bank and in hand.

**Creditors**

Creditors are recognised in the financial statements at transaction value.

**Taxation**

The company is a registered charity, regarded as established for charitable purposes only, and is exempt from taxation on its income under the Taxes Consolidation Act, 1997.

**Government and Other Grants**

Capital grants received are shown as deferred income and credited to the statement of financial activities and income and expenditure account by instalments on a basis consistent with the depreciation policy of the relevant assets. Revenue grants are credited to income to offset the matching expenditure.

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December**  
**2022**

**Specific Funds**

Monies raised for specific projects are matched with the related expenditure when same is incurred.

**Reserves Policy**

In case of unforeseen and significant reduction in funding the company is working towards having sufficient financial reserves to maintain the operations of the company for six months.

To this end, at 31st December 2023 Kilkenny Volunteer Centre has €24,590 in reserves.

**4. Financial Instruments**

**Cash and Cash Equivalents**

Cash consists of cash on hand, bank current accounts and demand deposits. Cash equivalents consist of short term highly liquid investments that are readily convertible to known amounts of cash that are subject to an insignificant risk of change in value.

**Other Financial Assets**

Other financial assets including debtors for services provided to clients on short-term credit, are initially measured at the undiscounted amount of cash receivable from that client, which is normally the invoice price. If payment is deferred beyond normal business terms or is financed at a rate that is not a market rate, this constitutes a financing transaction, and the financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Subsequently, other financial assets are measured at amortised cost less impairment, where there is objective evidence of an impairment.

**Other Financial Liabilities**

Other financial liabilities, include trade creditors arising from goods purchased from suppliers on short-term credit, are initially measured at the undiscounted amount owed to the creditor, which is normally the invoice price. Liabilities that are settled within one year are not discounted. If payment is deferred beyond normal business terms or is financed at a rate of interest that is not a market rate, this constitutes a financing transaction, and the financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Subsequently, other financial liabilities are measured at amortised cost.



**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December 2022**

**5. Incoming Resources from Charitable Activities:**

| <b><u>Community Services</u></b> | <b><u>Restricted<br/>Funds<br/>€</u></b> | <b><u>2022<br/>Total<br/>€</u></b> | <b><u>2021<br/>Total<br/>€</u></b> |
|----------------------------------|------------------------------------------|------------------------------------|------------------------------------|
| DRCD - Core Funding              | 121,000                                  | 121,000                            | 131,080                            |
| DRCD - Additional Funding        | 17,867                                   | 17,867                             | 15,392                             |
| Other Public Funding             | 13,013                                   | 13,013                             | 3,950                              |
| Transfer to Deferred Income      | (3,545)                                  | (3,545)                            | (2,821)                            |
|                                  | <u>148,335</u>                           | <u>148,335</u>                     | <u>147,601</u>                     |

**6. Income from Other Trading Activities**

|                       | <b><u>Unrestricted<br/>Funds<br/>€</u></b> | <b><u>Restricted<br/>Funds<br/>€</u></b> | <b><u>2022<br/>Total<br/>€</u></b> | <b><u>2021<br/>Total<br/>€</u></b> |
|-----------------------|--------------------------------------------|------------------------------------------|------------------------------------|------------------------------------|
| Donations/sponsorship | -                                          | -                                        | -                                  | 2,000                              |
| Other income          | 670                                        | -                                        | 670                                | -                                  |
|                       | <u>670</u>                                 | <u>-</u>                                 | <u>670</u>                         | <u>2,000</u>                       |

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December**  
**2022**

**7. Expenditure on Charitable Activities**

Programme costs represent necessary costs incurred in the provision of the principal activities of the company.

| <b><u>Direct costs</u></b>                    | <b><u>Note</u></b> | <b><u>Community<br/>Services<br/>€</u></b> | <b><u>2022<br/>Total<br/>€</u></b> | <b><u>2021<br/>Total<br/>€</u></b> |
|-----------------------------------------------|--------------------|--------------------------------------------|------------------------------------|------------------------------------|
| Staff and related costs                       |                    | 90,123                                     | 90,123                             | 66,658                             |
| Staff and volunteer training                  |                    | 728                                        | 728                                | 893                                |
| Advertising,promotions and community projects |                    | 8,132                                      | 8,132                              | 10,875                             |
| Transport and travelling                      |                    | 943                                        | 943                                | 454                                |
| Establishment costs                           |                    | 13,767                                     | 13,767                             | 21,314                             |
| Office and administration costs               |                    | 6,342                                      | 6,342                              | 5,735                              |
|                                               |                    | <u>120,035</u>                             | <u>120,035</u>                     | <u>105,929</u>                     |
| Support costs                                 | <b>8</b>           | 12,405                                     | 12,405                             | 7,393                              |
| Governance costs                              | <b>9</b>           | 2,460                                      | 2,460                              | 2,879                              |
|                                               |                    | <u>134,900</u>                             | <u>134,900</u>                     | <u>116,201</u>                     |

**8. Support costs**

Support costs common to all activities are allocated on a percentage basis as deemed appropriate by the directors.

|                                               | <b><u>Community<br/>Services<br/>€</u></b> | <b><u>2022<br/>Total<br/>€</u></b> | <b><u>2021<br/>Total<br/>€</u></b> |
|-----------------------------------------------|--------------------------------------------|------------------------------------|------------------------------------|
| Staff and related costs                       | 4,743                                      | 4,743                              | 3,508                              |
| Advertising,promotions and community projects | 428                                        | 428                                | 143                                |
| Transport and travelling                      | 50                                         | 50                                 | 24                                 |
| Establishment costs                           | 725                                        | 725                                | 1,121                              |
| Office and administration costs               | 334                                        | 334                                | 302                                |
| Depreciation etc                              | 6,125                                      | 6,125                              | 2,295                              |
|                                               | <u>12,405</u>                              | <u>12,405</u>                      | <u>7,393</u>                       |

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December**  
**2022**

**9. Governance costs**

Governance costs are allocated on a percentage basis as deemed appropriate by the directors.

|                             | <b><u>Community<br/>Services</u></b> | <b><u>2022<br/>Total</u></b> | <b><u>2021<br/>Total</u></b> |
|-----------------------------|--------------------------------------|------------------------------|------------------------------|
|                             | <b><u>€</u></b>                      | <b><u>€</u></b>              | <b><u>€</u></b>              |
| Legal and professional fees | -                                    | -                            | 419                          |
| Audit fees                  | 2,460                                | 2,460                        | 2,460                        |
|                             | <u>2,460</u>                         | <u>2,460</u>                 | <u>2,879</u>                 |

**10. Employees**

**Number of employees**

The average number of employees during the financial year were:

|                       | <b><u>2022</u></b> | <b><u>2021</u></b> |
|-----------------------|--------------------|--------------------|
| Support services etc. | <u>2</u>           | <u>2</u>           |

**Payroll costs**

|                      | <b><u>2022</u></b> | <b><u>2021</u></b> |
|----------------------|--------------------|--------------------|
|                      | <b><u>€</u></b>    | <b><u>€</u></b>    |
| Wages and salaries   | 85,482             | 63,184             |
| Social welfare costs | 9,384              | 6,982              |
|                      | <u>94,866</u>      | <u>70,166</u>      |

During the financial year there were no employees paid a salary greater than €70,000.

**11. Directors' Remuneration and Transactions**

**Directors' remuneration**

No remuneration has been paid by the company to its directors.

**Directors' transactions**

The company had no related party transactions with the directors during the year.

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December**  
**2022**

|                                                                  |                                                           |                                |                     |
|------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------|---------------------|
| <b>12. <u>Tangible Fixed Assets</u></b>                          | <b><u>Furniture,<br/>Fittings &amp;<br/>Equipment</u></b> | <b><u>IT<br/>Equipment</u></b> | <b><u>Total</u></b> |
|                                                                  | <b>€</b>                                                  | <b>€</b>                       | <b>€</b>            |
| <b><u>Cost</u></b>                                               |                                                           |                                |                     |
| At 1 January 2022                                                | 4,443                                                     | 4,219                          | 8,662               |
| Additions                                                        | 6,082                                                     | 7,842                          | 13,924              |
| At 31 December 2022                                              | 10,525                                                    | 12,061                         | 22,586              |
| <b><u>Depreciation</u></b>                                       |                                                           |                                |                     |
| At 1 January 2022                                                | 889                                                       | 1,406                          | 2,295               |
| Charge for the year                                              | 2,105                                                     | 4,020                          | 6,125               |
| At 31 December 2022                                              | 2,994                                                     | 5,426                          | 8,420               |
| <b><u>Net Book Values</u></b>                                    |                                                           |                                |                     |
| At 31 December 2022                                              | 7,531                                                     | 6,635                          | 14,166              |
| At 31 December 2021                                              | 3,554                                                     | 2,813                          | 6,367               |
| <b>13. <u>Debtors</u></b>                                        |                                                           | <b><u>2022</u></b>             | <b><u>2021</u></b>  |
|                                                                  |                                                           | <b>€</b>                       | <b>€</b>            |
| Debtors and prepayments                                          |                                                           | 2,325                          | 2,310               |
| All debtors fall due within one year                             |                                                           |                                |                     |
| <b>14. <u>Creditors:</u> Amounts falling due within one year</b> |                                                           | <b><u>2022</u></b>             | <b><u>2021</u></b>  |
|                                                                  |                                                           | <b>€</b>                       | <b>€</b>            |
| Creditors and accruals                                           |                                                           | 3,709                          | 2,460               |
| Deferred income                                                  |                                                           | 6,366                          | 2,821               |
| Taxation creditors                                               |                                                           | 3,005                          | 4,312               |
|                                                                  |                                                           | 13,080                         | 9,593               |

The repayment terms of creditors vary between on demand and thirty days.

Taxes are subject to the terms of the relevant legislation and interest accrues on late payment of outstanding taxes.



**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December 2022**

**15. Financial Commitments**

At 31 December 2022 the company had entered into a business letting agreement, until the 25th April 2026, for its offices at 11 Irishtown, Kilkenny for an annual rent of €12,000.

**16. Funds**

The income and expenditure account represents cumulative gains and losses recognised in the income and expenditure account.

| <b>17. <u>Components of Cash and Cash Equivalents</u></b> | <b><u>2022</u></b><br><b><u>€</u></b> | <b><u>2021</u></b><br><b><u>€</u></b> |
|-----------------------------------------------------------|---------------------------------------|---------------------------------------|
| Cash at bank and in hand                                  | 44,094                                | 34,316                                |

**18. Analysis of Funds**

|                                        | <b><u>Opening</u></b><br><b><u>Surplus</u></b><br><b><u>1 January 2022</u></b><br><b><u>€</u></b> | <b><u>Incoming</u></b><br><b><u>Resources</u></b><br><b><u>€</u></b> | <b><u>Outgoing</u></b><br><b><u>Resources</u></b><br><b><u>€</u></b> | <b><u>Closing</u></b><br><b><u>Surplus</u></b><br><b><u>31 December 2022</u></b><br><b><u>€</u></b> |
|----------------------------------------|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b><u>Restricted Funds</u></b>         |                                                                                                   |                                                                      |                                                                      |                                                                                                     |
| <u>Community Services</u>              |                                                                                                   |                                                                      |                                                                      |                                                                                                     |
| DRCD Funding                           | 33,400                                                                                            | 135,322                                                              | (121,217)                                                            | 47,505                                                                                              |
| Other Public Funding                   | -                                                                                                 | 13,013                                                               | (13,013)                                                             | -                                                                                                   |
|                                        | <u>33,400</u>                                                                                     | <u>148,335</u>                                                       | <u>(134,230)</u>                                                     | <u>47,505</u>                                                                                       |
| <b><u>Total Restricted Funds</u></b>   | <u>33,400</u>                                                                                     | <u>148,335</u>                                                       | <u>(134,230)</u>                                                     | <u>47,505</u>                                                                                       |
| <b><u>Total Unrestricted Funds</u></b> | <u>-</u>                                                                                          | <u>670</u>                                                           | <u>(670)</u>                                                         | <u>-</u>                                                                                            |
| <b><u>Total Funds</u></b>              | <u>33,400</u>                                                                                     | <u>149,005</u>                                                       | <u>(134,900)</u>                                                     | <u>47,505</u>                                                                                       |

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December 2022**

**19. Department of Public Expenditure and Reform Circular 13/2014**

**Grant 1**

|                                             |                                              |
|---------------------------------------------|----------------------------------------------|
| <b>Sponsoring Government Department:</b>    | Dept. of Rural and Community Development     |
| <b>Grant Programme:</b>                     | Volunteering and Support Services            |
| <b>Purpose of the Grant:</b>                | General administration and service provision |
| <b>Total grant approved:</b>                | <u>€121,000</u>                              |
| <b>Grant taken to income in the period:</b> | <u>€121,000</u>                              |
| <b>Cash received in the period:</b>         | <u>€121,000</u>                              |
| <b>Cash received after period end:</b>      | €-                                           |
| <b>Term:</b>                                | Expires 31 December 2022                     |
| <b>Received period ended:</b>               | 31 December 2022                             |
| <b>Capital Grant:</b>                       | Nil                                          |
| <b>Restriction on use:</b>                  | General administration and service provision |

**Grant 2**

|                                             |                                              |
|---------------------------------------------|----------------------------------------------|
| <b>Sponsoring Government Department:</b>    | Dept. of Rural and Community Development     |
| <b>Grant Programme:</b>                     | Ukraine Community Support and other services |
| <b>Purpose of the Grant:</b>                | Additional Funding                           |
| <b>Total grant approved:</b>                | <u>€15,467</u>                               |
| <b>Grant taken to income in the period:</b> | <u>€11,922</u>                               |
| <b>Cash received in the period:</b>         | <u>€15,467</u>                               |
| <b>Deferred income at period end:</b>       | <u>€3,545</u>                                |
| <b>Term:</b>                                | Expires 31 December 2022                     |
| <b>Received period ended:</b>               | 31 December 2022                             |
| <b>Capital Grant:</b>                       | Nil                                          |
| <b>Restriction on use:</b>                  | Additional Funding                           |

**Grant 3**

|                                             |                                          |
|---------------------------------------------|------------------------------------------|
| <b>Sponsoring Government Department:</b>    | Dept. of Rural and Community Development |
| <b>Grant Programme:</b>                     | Community Enhancement Programme          |
| <b>Purpose of the Grant:</b>                | Community Enhancement                    |
| <b>Total grant approved:</b>                | <u>€2,500</u>                            |
| <b>Grant taken to income in the period:</b> | <u>€2,500</u>                            |
| <b>Cash received in the period:</b>         | <u>€2,500</u>                            |
| <b>Term:</b>                                | Expires 31 December 2022                 |
| <b>Received period ended:</b>               | 31 December 2022                         |
| <b>Utilised on Capital Expenditure:</b>     | <u>€2,500</u>                            |
| <b>Restriction on use:</b>                  | Community Enhancement                    |

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December**  
**2022**

**19. Department of Public Expenditure and Reform Circular 13/2014 (cont'd)**

**Grant 4**

|                                             |                                          |
|---------------------------------------------|------------------------------------------|
| <b>Sponsoring Government Department:</b>    | Dept. of Rural and Community Development |
| <b>Grant Programme:</b>                     | Volunteering and Support Services        |
| <b>Purpose of the Grant:</b>                | Enhancement Expenditure                  |
| <b>Deferred income at 1 January 2022:</b>   | <u>€2,821</u>                            |
| <b>Grant taken to income in the period:</b> | <u>€400</u>                              |
| <b>Cash received in the period:</b>         | -                                        |
| <b>Deferred income at period end:</b>       | <u>€2,421</u>                            |
| <b>Term:</b>                                | Expires 31 December 2022                 |
| <b>Received period ended:</b>               | 31 December 2022                         |
| <b>Capital Grant:</b>                       | Nil                                      |
| <b>Restriction on use:</b>                  | Enhancement Expenditure                  |

**Grant 5**

|                                             |                                  |
|---------------------------------------------|----------------------------------|
| <b>Sponsoring Government Department:</b>    | Carlow/Kilkenny ETB              |
| <b>Grant Programme:</b>                     | Community Arts and Culture Grant |
| <b>Purpose of the Grant:</b>                | Volunteer Project                |
| <b>Total grant approved:</b>                | <u>€2,165</u>                    |
| <b>Grant taken to income in the period:</b> | <u>€2,165</u>                    |
| <b>Cash received in the period:</b>         | -                                |
| <b>Term:</b>                                | Expires 31 December 2022         |
| <b>Received period ended:</b>               | 31 December 2022                 |
| <b>Utilised on Capital Expenditure:</b>     | <u>€1,537</u>                    |
| <b>Restriction on use:</b>                  | Volunteer Project                |

**Grant 6**

|                                             |                          |
|---------------------------------------------|--------------------------|
| <b>Sponsoring Government Department:</b>    | Carlow/Kilkenny ETB      |
| <b>Grant Programme:</b>                     | Solas REACH FUND         |
| <b>Purpose of the Grant:</b>                | Intercultural Exchange   |
| <b>Total grant approved:</b>                | <u>€10,148</u>           |
| <b>Grant taken to income in the period:</b> | <u>€10,148</u>           |
| <b>Term:</b>                                | Expires 31 December 2022 |
| <b>Received period ended:</b>               | 31 December 2022         |
| <b>Utilised on Capital Expenditure:</b>     | <u>€8,150</u>            |
| <b>Restriction on use:</b>                  | Intercultural Exchange   |

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December 2022**

**19. Department of Public Expenditure and Reform Circular 13/2014 (cont'd)**

**Grant 7**

**Agency:**

**Sponsoring Government Department:**

Pobal

**Grant Programme:**

Energy Support Scheme

**Purpose of the Grant:**

Enhancement Expenditure

**Deferred income at 1 January 2022:**

€-

**Grant taken to income in the period:**

€200

**Cash received in the period:**

€200

**Deferred income at period end:**

€-

**Term:**

Expires 31 December 2022

**Received period ended:**

31 December 2022

**Capital Grant:**

Nil

**Restriction on use:**

Energy Support

Yes, is compliant with relevant circulars, including Circular 44/2006, "Tax Clearance Procedures, Grants, Subsidies and Similar Type Payments"

**20. Events Since the Financial Year End**

No significant events have affected the company since the financial year end.

**21. Related Party Transactions**

The transactions of the company with its directors and their connected persons are given in note 11. Apart from these there were no other related party transactions during the financial year.

**22. Provisions Available for Smaller Entities**

In common with many other organisations of our size and nature we use our auditors to assist with the preparation of the financial statements and deal with various taxation and company secretarial matters on our behalf.

**23. Legal Status of the Company**

The company is limited by guarantee and has no share capital. At 31 December 2022, the company had 5 members (2021, 6 members) whose guarantee is limited to €1 each. The guarantee continues for one year after individual membership ceases.

**Kilkenny Volunteer Centre CLG**  
**Notes to the Financial Statements**  
**For The Financial Year Ended 31 December 2022**

**24. Approval of Financial Statements**

The financial statements were approved by the board on 28 April 2023.



**Kilkenny Volunteer Centre CLG**  
**Annual Report**  
**For The Financial Year Ended 31 December 2022**  
**Detailed Income and Expenditure Account**

\* The following do not form part of the audited financial statements \*

**Kilkenny Volunteer Centre CLG**  
**Detailed Income and Expenditure Account**  
**For The Financial Year Ended 31 December 2022**

| <b><u>Schedule 1</u></b>         | <b><u>Income</u></b> | <b><u>2022</u></b> | <b><u>P/E</u></b>  |
|----------------------------------|----------------------|--------------------|--------------------|
|                                  |                      | <b><u>€</u></b>    | <b><u>2021</u></b> |
|                                  |                      |                    | <b><u>€</u></b>    |
| DRCD - Core funding              |                      | 121,000            | 131,080            |
| DRCD - set up costs              |                      | -                  | 9,500              |
| DRCD - additional funding        |                      | 17,867             | 5,892              |
| Kilkenny County Council -funding |                      | 500                | 3,950              |
| Donations and fundraising        |                      | -                  | 2,000              |
| Carlow/Kilkenny ETB funding      |                      | 12,313             | -                  |
| Pobal - Energy Support Scheme    |                      | 200                | -                  |
| Other income                     |                      | 670                | -                  |
| Transfer to/from deferred income |                      | (3,545)            | (2,821)            |
|                                  |                      | <u>149,005</u>     | <u>149,601</u>     |

| <b><u>Schedule 2</u></b>                | <b><u>Administrative Expenses</u></b> | <b><u>2022</u></b> | <b><u>P/E</u></b>  |
|-----------------------------------------|---------------------------------------|--------------------|--------------------|
|                                         |                                       | <b><u>€</u></b>    | <b><u>2021</u></b> |
|                                         |                                       |                    | <b><u>€</u></b>    |
| Wages and social insurance              |                                       | 94,866             | 70,166             |
| Staff and volunteer training            |                                       | 728                | 893                |
| Community projects                      |                                       | -                  | 8,168              |
| Office rent and rates                   |                                       | 12,000             | -                  |
| Insurance                               |                                       | 1,315              | 1,162              |
| Light and heat                          |                                       | 1,214              | 188                |
| Repairs and renewals                    |                                       | 1,177              | 19,609             |
| PPE supplies and expenses               |                                       | -                  | 1,664              |
| Postage, stationery and office expenses |                                       | 1,878              | 1,140              |
| Advertising and promotions              |                                       | 8,560              | 2,850              |
| Telephone                               |                                       | 1,111              | 636                |
| Computer and website costs              |                                       | 494                | 3,012              |
| Motor and travel                        |                                       | 993                | 478                |
| Legal and professional fees             |                                       | -                  | 419                |
| Audit fee                               |                                       | 2,460              | 2,460              |
| Bank charges                            |                                       | 54                 | -                  |
| Sundry expenses                         |                                       | 1,305              | 35                 |
| Subscriptions                           |                                       | 620                | 1,026              |
| <u>Depreciation:</u>                    |                                       |                    |                    |
| IT equipment                            |                                       | 4,020              | 1,406              |
| Furniture, fittings and equipment       |                                       | 2,105              | 889                |
|                                         |                                       | <u>134,900</u>     | <u>116,201</u>     |



# Kilkenny Volunteer Centre

Ionad d'Obair Dheonach Cill Chainnigh



**An Roinn Forbartha  
Tuaithe agus Pobail**  
Department of Rural and  
Community Development

**Kilkenny Volunteer Centre**  
11 Irishtown  
Kilkenny  
R95 KHR6

**Companies Registration Office**  
Number: 676228  
**Charity Registration Number:**  
20206166